

STOCKSBRIDGE TOWN COUNCIL

Minutes of a meeting of the Stocksbridge Town Council, held in the Council Chamber, Town Hall, The ARC, Stocksbridge on Thursday, 11th July 2019

PRESENT: Cllr. C Ward (Chair); Cllrs. R J Crowther, J Staniforth, S Abrahams, M Whittaker and M Milton from Item 77

57. To Receive Chairman's Remarks and Apologies for Absence
Apologies for Absence were received from Cllrs. J A Grocutt and A S Law.
58. Exclusion of the Press and Public
The Clerk stated that she wished to raise agenda item 17 under Part 2 of the meeting.
59. Declarations of Interest
There were no Declarations of Interest.
60. Public Questions and Petitions
There were no Public Questions and Petitions.
61. To Receive Remarks from the Minutes of the Town Council meeting held on 13th June 2019
There were no Remarks from the Minutes.
62. To Approve as a True and Correct Record the Minutes of the Meeting of the Town Council held on 13th June 2019
Minutes of the Town Council meeting held on 13th June 2019, copies of which had been circulated prior to the meeting were taken as read.
Proposed by Cllr. J Staniforth, seconded by Cllr. M Whittaker and
RESOLVED:- That the minutes be confirmed and signed by the Chairman.
63. To Receive and Approve Balances and Comparison of Spending Against Budget
The Clerk reported that the details of the Balances & Comparison of Spending Against Budget had been previously circulated.
Proposed by Cllr. R J Crowther, seconded by Cllr. C Ward and
RESOLVED:- That the Town Council accept details of the balances and comparison of spending against budget for June 2019 as supplied by the Clerk.
64. Dransfield Properties Ltd The Clerk reported that she had received correspondence from Dransfield Properties including:-
- news release announcing that thousands of people turned out to celebrate the 3rd birthday of the Fox Valley Food and Drink festival

- news release informing that Cubs and Beavers from Stocksbridge had been planting up the landscaped area in between the offices of Maria and Samuel House at Fox Valley with some brightly coloured flowers
 - news release advising that Fox Valley have chosen Bluebell Wood Children's Hospice as their chosen charity to support for next year
 - news release informing that a new barbers and mens grooming salon is to open as part of the Sandersons spa
 - news release advising that the Sandersons team will be taking to the catwalk next week in a stylish tribute to the store's founder Deborah Holmes, taking part in the Great Yorkshire Show Fashion Show
 - news release reporting the expansion of Sandersons organic beauty brands with the introduction of VOYA, a range of seaweed-based products including seaweed baths, body and facial products suitable for people who are actively receiving or have completed cancer treatment.
- Copies of this correspondence had been previously circulated to members'.

65. Bloor Homes The Clerk reported that she had received correspondence from Bloor Homes providing an update on the progress of the planning application. There will no longer be site access via Station Road as all dwellings can now be accessed off Manchester Road, however Station Road will operate as an emergency link to the site. The scale of the retaining wall has been reduced in height through the introduction of split level homes, as a result the total number of dwellings has increased by four to 431 homes. Land to deliver a rail halt facility will be reserved for a period of 3 years. Steps can be provided on site down to the River Don, specification for which will be agreed with SCC. Copies of this correspondence had been previously circulated to members'.
66. Greave House Farm Trust The Clerk reported that she had received a phone call from Greave House Farm Trust thanking the Town Council for the recent grant award and apologising for not attending the meeting having not received the posted letter informing of the cheque presentation.
67. Valley Music Festival The Clerk reported that she had received correspondence from Valley Music Festival thanking the Mayor for attending the Valley Festival High School Concerts and the Town Council for their support of the event.
68. Yorkshire Local Councils Associations The Clerk reported that she had received correspondence from the Yorkshire Local Councils Associations including:-
- White Rose Update – June 2019
 - Agenda for the Joint Annual Meeting to be held on 13th July at Wetherby
 - Minutes of the Joint Annual Meeting 2018
 - Branch resolutions to the Joint Annual Meeting for 2019
 - Annual Review 2018-2019
 - Advertisement for the appointment of an independent (co-opted) member to the South Yorkshire Police and Crime Panel
- Copies of this correspondence had been previously circulated to members'.

69. Fox Valley Food and Music Festival The Clerk reported that she had received correspondence from the Events Manager at Fox Valley thanking the Town Council for their sponsorship and continued support of events at Fox Valley and thanking the Mayor for attending the event.
70. Fairtrade Group The Clerk reported that she had received correspondence from the Fairtrade Group thanking the Town Council for their continued support and requesting a representative to take the place of Cllr. JAG.
Proposed by Cllr. M Whittaker, seconded by Cllr. R J Crowther and
RESOLVED:- That Cllr. S Abrahams be the Town Council representative at the Fairtrade Group, Cllr. JAG still attending when City Council commitments permit.
71. Peak District National Park Authority The Clerk reported that she had received correspondence from the Peak District National Park Authority informing that Annual Parishes' Day will be held on 12th October 2019 at Bakewell.
72. Clerks and Councils Direct The Clerk reported that she had received a copy of Clerks and Councils Direct, Issue 124, July 2019.
73. Streets Ahead/Amey The Clerk reported that she had received correspondence from Mohammed Ahmed providing an update on works in this area for June 2019. Copies of this correspondence had been previously circulated to members'.
74. Legal & Governance, SCC The Clerk reported that she had received correspondence from Legal and Governance SCC informing that the Castle Inn, Bolsterstone has been nominated as an asset of community value. A decision will be made at the beginning of August.
75. Steel Valley Project The Clerk reported that she had received minutes of the Steel Valley Project Steering Committee meeting held on 10th June. The next meeting will be held on 9th September and will include the AGM.
Cllr. MW indicated that he would be willing to attend the meeting if Cllr. ASL was not able to. The Clerk undertook to ascertain if the meetings were open to the public.
76. The Star – Article The Clerk tabled a report published in the Sheffield Star newspaper on 14th June following the SCC Audit and Standards Committee meeting, headed Sheffield City Council raises concerns about Parish Council Conduct. The report raises concerns over the conduct of Parish and Town Councils as they prepare to have more power over money, referring to the CIL funding. The Clerk raised her concerns that the article does not distinguish between which Parish/Town Councils are involved, as there are only three in this area, Stocksbridge, Bradfield and Ecclesfield, casting aspersions on the running of them all when in fact it is Ecclesfield Parish Council that is being referred to following recent problems. The Clerk referred to the recent Participatory Budgeting event, utilising CIL funding, organised by this Town Council and did not wish the running of either Stocksbridge or Bradfield to be tarnished by this report.

The Clerk noted that her concerns had been raised by Cllr. JAG with Adam Hurst and that he had sent an apology for his comments clarifying that they were indeed regarding Ecclesfield Parish Council.

Following discussion it was considered inappropriate to respond to the article, instead publishing 'good news' stories to highlight the successful running/community involvement of the Town Council, such as the poppy displays/events to mark the end of WW1 and the recent Participatory Budgeting event. The Town Council were also to distribute a Newsletter within the next couple of weeks.

Cllr. M Milton joined the meeting at this point.

77. BT Payphone The Clerk reported that she had received correspondence from Planning Service, SCC informing of proposals by BT to remove the undermentioned payphones in this area:-
Junction with Armitage Road/Lee Avenue, Deepcar
Junction with Manchester Road/Unsliven Road, Stocksbridge
Junction near Vaughton Hill/Manchester Road, Deepcar
SCC are collating views on the permanent removal of these services and BT have already put notices in the payphones. The Clerk had put the information on the Town Council's facebook page.
Cllr. SA noted that telephone booths are often utilised as book swap locations. The Clerk informed that booths can be taken on by groups but there is the responsibility of insurance/upkeep to consider.
78. Stocksbridge Library The Clerk reported that she had received correspondence from Stocksbridge Library thanking the Town Council for allowing them the use of the Council Chamber as a pop-up library service whilst refurbishment works were undertaken at the Library. The venture was a success with many visitors commenting on how nice it was to see the Council Chamber. Members are invited to look at the improvements at the Library on 2nd August from 10.30am when refreshments will be served. Copies of this correspondence had been previously circulated to members'.
The Mayor noted that she would be attending the event, Cllrs. MW and SA would also attend.
79. Garden Village Community Association The Clerk reported that she had received correspondence from the Trustees of Garden Village Community Association thanking the Town Council for the recent Participatory Budgeting cheque for £5,000 which would enable them to commence renovation of the toilet facilities at the Inman Pavilion.
80. To Receive Verbal Reports from Members'
a) Cllr. JS reported that he had attended the SCLC Summer Fayre/Music Festival, the Science Club, Bolsterstone Fair, St Ann's Gala and the Fox Valley Food Festival.
b) Cllr. MW advised that he had visited the Walkers Are Welcome group to find out what they did and that he had undertaken a walk via Ellen Cliffe Farm following reports of vicious dogs on the public right of way path. There had been a dog but it had not been able to gain access to him. Cllr. MW felt that all the great outdoor activities available should be housed under one umbrella as a huge selling point for the area. Cllr. SA noted that this was something which could be undertaken by the Community Fourm and invited Cllr. MW to attend their next meeting.

Cllr. MW reported that he had also attended the SCLC Summer Fayre/Music Festival, the Valley Music Festival and Bolsterstone Fair.

c) Cllr. MM informed that he had also undertaken a walk via Ellen Cliffe Farm but there had been no dogs on that occasion. He would be taking the route again on other occasions.

d) Cllr. SA reported that she had attended the Community Health Forum meeting where diabetes was a project they were to undertake and raised her concerns with regard to the health of the children in the Valley. The group would be instigating walk to school/walk to the shops weeks commencing in September.

Cllr. SA had attended the Musical Memories dementia group, STEP Board and Archaeological Group and invited members to a dig on an old hospital in Castleton on 26th July.

Cllr. SA was in discussions with Revd. Lucas regarding a traditional Christmas event.

Cllr. SA noted that since the reopening of the Mustard Pot discussions regarding a charity walk commencing at the King and Miller via the Castle at Bolsterstone and then to the Mustard Pot, all of whom now served food, were being held.

Cllr. SA raised her concerns regarding incidents at Ridal Close with elderly residents living in fear of neighbours, which she had raised with the Housing Department.

Cllr. SA noted her concerns regarding people crossing the road outside the Town Hall building, the traffic light system not allowing sufficient time and traffic from Fox Valley driving fast around the bend. The Clerk undertook to write to Highways to ascertain if there was a solution.

e) Cllr. RJC reported that he had attended a School Governors meeting, Sheffield Lord Mayor's Civic Service and Science Club.

f) In the absence of Cllr. JAG the Clerk read out a list of engagements attended since the last meeting:-

14th June – Community Health Forum

15th June - St Ann's Summer Gala

15th June - Valley Music Festival with the Mayor and Cllr. MW

18th June - Hub Volunteer event

18th June - Food Bank visit

20th June - Meeting with Friends of Hollin Busk re planning application

21st June - Musical Memories café at The Venue

23rd June - Sheffield Civic Service with the Mayor and Deputy Mayor at Sheffield Cathedral

24th June - Stocksbridge Transport User Group

25th June - Bolsterstone Community Group with Cllr. ASL

2nd July - Stubbin Community Centre meeting

6th July - Bolsterstone Summer Fair

7th July - Stocksbridge Tennis Club Open Day

9th July - meeting with Sustrans with Town Clerk

9th July - Oxley Park meeting

81. To Receive a Verbal Report from the Mayor

The Mayor, Cllr. Catherine Ward reported that she had attended the following events since the last meeting:-

5th June – 3 Parishes meeting together with the Clerk and Chairmen of Bradfield and Ecclesfield

15th June – Fox Valley Food Festival

15th June – Valley Music Festival Childrens Concert and evening concert at Stocksbridge High School

16th June – Fox Valley Food Festival Bake Off judging

23rd June – Lord Mayor of Sheffield Civic Service

23rd June – Stocksbridge Community Leisure Centre Summer Fayre/Into the Valley Music Festival. Unfortunately, she had arrived late due to a prior commitment but had spoken with G Lindley at the event who stated that he had been very pleased with the number of people attending.

The Mayor reported that she had also visited Bolsterstone Village Hall to discuss the flooring refurbishment from a disabled aspect, the result of which was that a grant had been awarded.

82. To Consider Planning Applications and Receive the Decisions of the Sheffield Planning and Highways Committee

19/01392/FUL	Land adjacent 22 Belmont Drive, Stocksbridge	Erection of 2x dwellinghouses.
19/01139/FUL	Stocksbridge Delivery Office, Victoria Street, Stocksbridge	Installation of 4 x 6m high lighting columns to the existing yard.
19/01584/FUL	Stocksbridge & District Golf Club, 30 Royd Lane, Deepcar	Erection of a single-storey extension to shop to provide additional storage and golf simulator.
19/02040/FUL	Sesimbra, Wood Royd Road, Deepcar	Demolition of attached garage, erection of single-storey side/rear extension, and alterations to rear ground floor windows to form bi-fold doors.
19/02115/HPN	20 Belmont Drive, Stocksbridge	Single-storey rear extension - the extension is 5.295 metres from the rear of the original dwelling house, ridge height no more than 3.3 metres and height to the eaves of 2.2 metres.
19/02041/FUL	King and Miller Hotel, 4 Manchester Road, Stocksbridge	Erection of first floor balcony for outdoor seating with escape stairs, new doorway, 2 new windows and 2 roof lights to the rear function room elevation.
19/01615/FUL	Stocksbridge Leisure Centre, Moorland Drive, Stocksbridge	Demolition of existing single-storey link building and erection of a new single-storey extension to form entrance area/cafe/wc's/office/meeting room and ancillary stores.
19/00054/FUL	Land East of the River Don and To the South West of Station Road, Deepcar	Erection of 427no dwellings with association infrastructure including means of access, all-purpose bridge, drainage, open space and landscaping works (amended plans received 14.6.19)
19/01510/FUL	14 Askew Court, Stocksbridge	Erection of single-storey rear extension and two-storey side extension including new porch.

19/02409/FUL	The Gate House, New Hall Farm, New Hall Lane, Stocksbridge	Application to allow alterations to external appearance including alterations to fenestration, addition of Flue and amendments to conditions (application under section 73 to vary/remove condition no(s)2 (approved plans), 3 (remediation works), 4 and 5 (site investigation), 5 (masonry sample panel), 7 (boundary treatments), 8 (PV panels), 9 (landscaping), 10 (remediation strategy), 11 (PV panels), 12 (remediation), 13 (fenestration), 14 (materials)); relating to planning permission 18/01394/FUL – Erection of a new dwelling.
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Planning Applications – Decisions

The undermentioned planning applications have been Granted Conditionally:-

19/01237/FUL	5 Hole House Lane, Stocksbridge	Alterations to roof of dwellinghouse including formation of gable end and erection of dormer window to rear.
18/03040/FUL	Meniways Sunny Bank Road, Bolsterstone	Erection of rear extension and balcony terrace over.
19/01986/NMA	5 Cross Lane, Stocksbridge	Application to allow smaller high level window within side elevation of the two-storey rear extension to those on approved plans and provision of two high level windows within side elevation of existing house. (non-material amendment to planning approval 18/01398/FUL).
19/01130/TPO	77 The Rookery Adjoining Woodland	Pruning of trees (Tree Preservation Order No. 808/20).
19/01349/FUL	The Annexe, 11 Smithy Moor Lane, Stocksbridge	Erection of a single-storey front extension to annexe.
19/01124/FUL	6 The Royd, Deepcar	Erection of two-storey side extension, single-storey rear extension and formation of pitched roof to dwelling house.
18/02511/FUL	486-488 Manchester Road, Stocksbridge	Erection of building to form 2 no. units (Use Class A5 - hot food takeaways) at ground floor and 2 no. 1 bedroom flats (Use Class C3) at first/second Floor.

19/00437/FUL	66 Manchester Road, Stocksbridge	Erection of rear covered balcony (Retrospective) (Amended plans received 23/04/2019).
19/01062/FUL	17 Princess Drive, Stocksbridge	Erection of a single-storey rear extension, and installation of cladding to existing porch and front elevation of dwellinghouse.
The undermentioned planning application has been withdrawn:-		
19/01830/HPN	20 Belmont Drive, Stocksbridge	Single-storey rear extension - the extension is 5.755 metres from the rear of the original dwelling house, ridge height no more than 3.3 metres and height to the eaves of 2.2 metres.
The undermentioned planning application has been given Condition Application Decided:-		
18/02498/COND2	Trevor Bacon, Spink Hall Farm, Spink Hall Lane, Stocksbridge	Application to approve details in relation to condition(s): 5, 10 & 14 (Remediation) for plots 2 & 3 imposed by planning permission 18/02498/FUL.
18/04669/COND1	Greave House Farm, New Hall Lane, Stocksbridge	Application to approve details in relation to condition number(s): 3 (Cladding details) imposed by planning permission 18/04669/FUL.
The undermentioned planning applications have been Granted Certificate of Lawful Use Development:-		
19/00786/LD2	29 Samuel Fox Avenue, Stocksbridge	Application for lawful development certificate for the erection of a single-storey rear extension (Application under section 192) (Amended 28.05.2019).
19/00226/LU1	NJS Auto Services, Garage Adjoining 49 Victoria Road, Stocksbridge	Application to establish the lawful use of garage as vehicle repair workshop (application under Section 191).

83. Recreation and Environment Committee Members discussed Minutes of the Meeting of the Recreation and Environment Committee of the Town Council, held on 2nd July 2019, copies of which had been previously circulated.

Proposed by Cllr. J Staniforth, seconded by Cllr. M Whittaker and

RESOLVED:- (i) That the report of the Recreation and Environment Committee be accepted.

With reference to item 4 – Don Valley Railway. The Clerk reported that a date during September was being arranged with DVR and the Minister for Transport regarding a tram/rail link to the area. Cllr. JS would be attending on behalf of the Town Council.

With reference to item 5 – Bloor Homes. As requested Cllr. RJC tabled an objection for approval by members to be submitted to Planning Department from the Town Council. All members were in agreement noting that it was an excellent submission.

With reference to item 7 – Parking around Stocksbridge Infant School. The Clerk reported that she had raised the issue with the school and received a response from the Headteacher informing that the matter was raised regularly with parents via the school newsletter but it did not make any difference. Change only occurred, in the short term, when Parking Enforcement issued some tickets.

With reference to item 8 – Sustrans Update. The Clerk reported that she had attended a meeting together with Cllr. JAG and representatives from Sustrans on 9th July the outcome of which had been very positive. Poor access was currently an issue on the Bloors/Oughtibridge Mill and Platts Lane developments. Cllr. JAG had undertaken to speak to Planning regarding imposing conditions to alleviate this situation. Sustrans were to take on a further 5/6 staff to cope with the amount of work they now had. Dame Sarah Storey, an Olympian was to cycle the route from Sheffield to Fox Valley to give her insight on the route. As SCC promote Move More and Climate Change getting funding for cycle ways/walk ways is now a possibility. A Task Group is to be put together and Sustrans have been invited to attend a meeting. The Clerk stated that the report instigated by the Town Council, together with Bradfield PC should be ready by the end of August for discussion at the Recreation and Environment Committee. The Clerk had suggested that this report be taken to the Task Group meeting and was hopeful that a ready prepared feasibility study would attract such funding.

84. Finance Committee Members discussed Minutes of the Meeting of the Finance Committee of the Town Council, held on 2nd July 2019, copies of which had been previously circulated. Proposed by Cllr. R J Crowther, seconded by Cllr. M Whittaker and RESOLVED:- (i) That the report of the Finance Committee be accepted.

With reference to item 4 – Sheffield Lakeland Landscape Partnership – Community Grant Scheme a) Friends of the Peak District and CPRE South Yorkshire. The Clerk reported that, as requested the PDNPA had been approached to consider funding but it was felt a response would not be forthcoming imminently. The grant application had also been presented to Bradfield Parish Council who had resolved to award £1000 to the project. The remainder of the funding would be sought from the Heritage Lottery funding at the meeting to be held on 15th July.

85. ARC Management
The Clerk reported that Steel Valley Project had requested consideration be given to the installation of CCTV security cameras at the rear of the Town Hall following a spate of thefts of lights from their truck. The Clerk had undertaken to obtain a quotation for CCTV, noting that for health and safety she had requested the inclusion of a camera covering the tenants entrance via the glass atrium.
Proposed by Cllr. C Ward, seconded by Cllr. R J Crowther and RESOLVED:- That the Town Council accept the quotation of £960.50 from Facility Maintenance Solutions Ltd for the installation of 3x CCTV cameras and associated monitoring and hardware equipment together with necessary signage at the rear and atrium entrance of the Town Hall building.

86. Climate Change for Stocksbridge

The Clerk tabled correspondence from Cllr. JAG on the subject of climate change for the area and how the Town Council could become involved.

The Clerk noted her concerns regarding double rating, collection of data/outcome of findings and the timing as it was the end of term for the Summer break next week, feeling that no response would be forthcoming from schools at this stage.

Cllr. RJC reported that at the request of Cllr. JAG he had undertaken some research on possible types of monitoring equipment, noting the costs involved. Cllr. RJC felt that the air quality overall in the area was pretty good but raising awareness of the air pollution outside schools during drop off/pick up times was very important as he felt this was shocking.

Cllr. SA felt that the Community Forum and Science Clubs would like to become involved.

Following further discussion it was resolved that the item be deferred to the September Recreation and Environment Committee for further consideration and recommendation. In the meantime the Clerk undertook to write to the schools informing of the thoughts of the Town Council, advising that we would write again in September following the meeting.

87. Accounts for Payment

Proposed by Cllr. M Whittaker, seconded by Cllr. M Milton and

(i) That the cheques be paid in settlement of the undermentioned accounts.

			<u>Made Under Power</u>
Salaries/Tax/NI/Pensions	July	£3030.22	LGA72(S111)
Facility Maintenance Solutions	Bolsterstone toilets water	£ 10.00	LGA72Sch14P9
	Temps monitoring – June		
Yorkshire Internal Audit Serv	Internal Audit	£ 320.00	LGA72(S111)
C Ward	Mayor's Allowance	£1000.00	“
Sheffield Community Transport	Helliwell Court t/port grant	£ 127.50	LGA76(S19)
Stocksbridge Cricket Club	Grant Aid	£1000.00	“
Bolsterstone Village Hall Trust	Grant Aid	£1000.00	“
Morehall Fly Fishing Club	Grant Aid	£ 500.00	“

Salaries for August 2019 – to be paid on 15th August 2019

Salaries/Tax/NI/Pensions	August	£3039.24	LGA72(S111)
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(ii) That cheques be paid in settlement of the undermentioned accounts in respect of The ARC:-

NRC Services Ltd	Cleaning – June	£ 674.55	LGA72(S111)
Facility Maintenance Solutions	Town Hall water temps monitoring – June	£ 20.00	“
Firths Window Cleaning Serv	Windows cleaned – July	£ 55.00	“
Stocksbridge Town Council	Transfer of VAT	£1705.74	“
Record UK	Maintenance of automatic Doors	£ 211.20	“

(iii) That authority be given for Direct Debit payments made in June 2019:- LGA72(S111)

Sheffield City Council Business Rates:-

ARC Management	Stocksbridge History Society	£ 39.00	“
ARC Management	Communal Areas	£ 516.00	“
Stocksbridge Town Council	Bolsterstone toilets	£ 59.00	“

Veolia	Euro lift - June	£ 80.00	“
Southern Electric	Town Hall supply	£1476.17	“
Public Works Loan Board	Loan Repayment	£3379.37	“
(iv) Bank Mandate			

That the Town Council approve:-

- a) to complete ‘Change of Account Signatories’ forms for both the Co-operative and HSBC Bank Accounts to reflect changes in Councillors
- b) authorisation be given to the removal of the following past Councillors from both the Co-operative and HSBC Bank mandate – Jack Clarkson and Keith Davis.

Proposed by Cllr. C Ward, seconded by Cllr. R J Crowther and

RESOLVED:- That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item(s) of business as the Council considers that the nature of business to be transacted is prejudicial to the public interest.

88. St Matthias Church

The Clerk and Cllr. RJC updated members on a meeting they had attended together with a prospective purchaser regarding proposals for St Matthias Church. If the proposals went ahead the Town Council would lose the parking spaces currently utilised, by former agreement with the Church, which would result in the tenants having to seek alternatives. The Clerk noted that the public section adjacent to the Lidl car park was full early in the morning, being utilised by staff from Fox Valley and Liberty Steels. The impact of the double yellow lines outside St Matthias Church had resulted in people parking up Nanny Hill and further along Manchester Road. The Clerk was requested to write again to Dransfield Properties requesting that they discontinue charging staff to park in the staff car park in an effort to alleviate the parking situation within the Town.

Following discussion the Clerk was requested to inform the prospective purchaser that the Town Council would appoint a solicitor to draw up a Deed of Easement for access in between the Town Hall and St Matthias Church, with all legal fees being paid by himself and further reiterating that two parking spaces for the Town Hall would be appreciated if feasible.

Chairman