

STOCKSBRIDGE TOWN COUNCIL

Minutes of a meeting of the Stocksbridge Town Council, held in the Council Chamber, Town Hall, The ARC, Stocksbridge on Thursday, 13th June 2019

PRESENT: Cllr. R J Crowther (Chair); Cllrs. J A Grocutt, J Staniforth, M Milton and M Whittaker

10 members of the public

22. To Receive Chairman's Remarks and Apologies for Absence
Apologies for Absence were received from Cllrs. A S Law, S Abrahams and C Ward. Due to the absence of the Chairman the Deputy Chairman, Cllr. R J Crowther would chair the meeting.
Cllr. RJC was pleased to announce that the Mayor, Cllr. C Ward had just become a grandma and wished to pass on the congratulations of all Town Council members.
23. Exclusion of the Press and Public
Cllr. JAG stated that she wished to raise an issue in Part 2 under Agenda Item 11, Members Reports.
24. Declarations of Interest
There were no Declarations of Interest.
25. Participatory Budgeting
The Chairman was pleased to present cheques to the winners of the first Participatory Budgeting event, being:- Early STEPS Nursery, Garden Village Community Association and Stocksbridge Cricket Club received a letter of assurance that funding would be retained with the Town Council until such time as the allocated funds were required to commence works on their project.

The Clerk reported that an evaluation meeting had been held the previous week the outcome of which was that the decision had been taken to hold the next PB event in 2020 in order that CIL funds could increase to a more substantial amount, small grants pots already being available in the area for groups to apply for.
26. Grant Application - Stocksbridge Cricket Club
The Chairman requested that as representatives of Stocksbridge Cricket Club were present item 5 c) Grant Applications – Stocksbridge Cricket Club of the Finance Committee be brought forward for further consideration and recommendation.
A representative of the Cricket Club explained the current financial situation as per the accounts provided, noting the required amounts of funding to keep the Club operating.

Cllr. MW asked for clarification on the running of the proposed Family Fun Day, provision of food, stalls etc.

The representative noted that all food had to be purchased and was cooked bbq style by members of the Club who also ran the bar, most of the stalls and general running of the event themselves.

Proposed by Cllr. J A Grocutt, seconded by Cllr. J Staniforth and

RESOLVED:- That the Town Council approve a grant of £1000 to Stocksbridge Cricket Club for funding towards their forthcoming Family Fun Day.

27. Public Questions and Petitions

There were no Public Questions and Petitions.

28. To Receive Remarks from the Minutes of the Town Council meeting held on 9th May 2019

With reference to item 280, first paragraph – Yews Trees Lane Fencing - The Clerk reported that she had received correspondence from S Cseh confirming that SCC in partnership with Amey intend to replace the existing iron fencing with pressure treated timber posts and horizontal railing to ensure longevity and the Yorkshire Water are fully aware of their intentions. Copies of this correspondence had been previously circulated to members’.

With reference to item 280, second paragraph – Fox Valley Disabled Parking Bays. The Clerk reported that she had received correspondence from Dransfield Properties informing that they have now added two additional disabled parking bays outside Home Bargains and Iceland. Copies of this correspondence had been previously circulated to members’.

With reference to item 294 – Planning – Site at Hollin Busk. The Clerk reported that she had received correspondence from J Williamson informing that the site had been visited and siting of the container and static caravan noted. They are to monitor the mounds of soil on site to ascertain if they are made up of material from another site and will keep an eye on the situation. Copies of this correspondence had been previously circulated to members’.

29. To Approve as a True and Correct Record the Minutes of the Meeting of the Town Council held on 9th May 2019

Minutes of the Town Council meeting held on 9th May 2019, copies of which had been circulated prior to the meeting were taken as read.

Proposed by Cllr. M Milton, seconded by Cllr. M Whittaker and

RESOLVED:- That the minutes be confirmed and signed by the Chairman.

30. To Approve as a True and Correct Record the Minutes of the Annual Meeting of the Town Council held on 14th May 2019

Minutes of the Annual Meeting of the Town Council held on 14th May 2019, copies of which had been circulated prior to the meeting were taken as read.

Proposed by Cllr. J A Grocutt, seconded by Cllr. J Staniforth and

RESOLVED:- That the minutes be confirmed and signed by the Chairman.

31. To Receive and Approve Balances and Comparison of Spending Against Budget

The Clerk reported that the details of the Balances & Comparison of Spending Against Budget had been previously circulated.

Proposed by Cllr. J A Grocutt, seconded by Cllr. M Milton and

RESOLVED:- That the Town Council accept details of the balances and comparison of spending against budget for May 2019 as supplied by the Clerk.

32. Dransfield Properties Ltd The Clerk reported that she had received correspondence from Dransfield Properties including:-
- news release informing that Sandersons has a new look plus they have introduced a fantastic range of new brands
 - news release advising that a stunning new showcase of the work of Sheffield artist Pete Mckee is now on show at Sandersons
 - news release advising that the Fox Valley team are on the countdown to the centres annual Food and Music Festival in June
 - news release advising that Stagecoach will be hosting a free park and ride for the annual Food and Music Festival over the weekend 15/16th June
 - news release informing of the ‘Night at the Oscars’ event to be held at Ponti’s on 21st June
 - news release advising that EE the mobile network operator has now opened at Fox Valley
- Copies of this correspondence had been previously circulated to members’.
33. Legal & Governance, SCC The Clerk reported that she had received correspondence from Legal & Governance informing that the Castle Inn, Bolsterstone will be removed from the listing as an Asset of Community Value, all parties have been informed.
34. Streets Ahead/Amey The Clerk reported that she had received correspondence from V Varnam providing an update on pavement micro-resurfacing to be undertaken in various locations in the area. Works will be taking place on the pavement adjacent to the Co-op on Johnson Street commencing late May. Copies of this correspondence had been previously circulated to members’.
- The Clerk reported that she had received further correspondence from V Varnam announcing that he will be retiring on 31st May and that his replacement will be Munim Ahmed. Copies of this correspondence had been previously circulated to members’.
- Cllr. RJC noted that VV had been very helpful and accommodating during his time with Amey, always ready to do what he could to assist, which had been much appreciated by all.
35. Valley in Bloom The Clerk reported that she had received correspondence from Valley In Bloom thanking the Town Council for their continued funding support and advising that Summer planting will begin imminently.
36. STEP Development Trust The Clerk reported that she had received correspondence from STEP Development Trust thanking the Town Council for the grant funding towards improvements to the stage advising that they will send photos once the works have been completed and that they will be having an Open Day for local groups to try out the new flooring.
37. SYPTE The Clerk reported that she had received correspondence from SYPTE proving an update on the Supertram Rail Replacement Scheme and replacement bus timetable, noting that they are

disappointed that customers will be left with a reduced service and they have expressed their dissatisfaction to Stagecoach Supertram's Managing Director.

38. Sheffield Live At Home Scheme The Clerk reported that she had received correspondence from the Sheffield Live at Home Scheme thanking the Town Council for the recent grant funding to enable entertainment to be provided for members at the Christ Church Lunch Club.
39. Clock Tower Memorial Gardens The Clerk reported that she had received correspondence from L Firth, Head of Parks and Countryside advising that the Clock Tower Gardens has now been formally protected as a Centenary Field in Trust. A formal dedication ceremony will be arranged in due course.
40. CPRE The Clerk reported that she had received correspondence from A Wood, CPRE regarding Sheffield Green Belt being under pressure for housing development and ongoing delays to the publication of a draft Local Plan. CPRE are planning a series of meetings to take place during the first two weeks of July and ask for assistance in promoting these events once dates are booked.
41. Valley Recreational Activity Community Project The Clerk reported that she had received correspondence from Valley React thanking the Town Council for the grant funding awarded to enable entertainment/outings for their members.
42. Yorkshire Local Councils Associations The Clerk reported that she had received correspondence from the Yorkshire Local Councils Associations including:-
 - White Rose Update May 2019
 - Casework information on HMRC/PAYE/NI Payments and Realtime Information
 - Casework information on the power to spend Council funds
 - Advice Note 6 – Councillors Rights to Time off WorkCopies of this correspondence had been previously circulated to members'.
43. Hallam Land Management The Clerk reported that she had received correspondence from Hallam Land Management regarding the proposal to build 93 new homes on the land at Hollin Busk/Carr Road, Deepcar. Copies of this correspondence had been previously circulated to members'.
44. Into the Valley Festival The Clerk reported that she had received correspondence from G Lindley thanking the Town Council for the contribution towards staging a community music festival in Oxley Park in conjunction with the SCLC Summer Fayre on 23rd June 2019. The event was starting to come together and publicity for the event would be advertised within the next few days.
45. Stocksbridge Community Care Group The Clerk reported that she had received correspondence from Stocksbridge Community Care Group thanking the Town Council for the grant recently awarded.
46. Planning – Sheffield City Council The Clerk reported that she had received correspondence from Planning Department, SCC noting the postponement of the Hollin Busk planning application from the Planning Board meeting held on 4th June.

47. Stocksbridge Community Leisure Centre The Clerk reported that she had received correspondence from G Silverwood requesting a letter of support from the Town Council for improvement works to be undertaken at the Leisure Centre to improve access for users less mobile plus enhancement of facilities in the area surrounding Oxley Park.
Proposed by Cllr. J Staniforth, seconded by Cllr. M Milton and
RESOLVED:- That the Chairman sign a letter of support from the Town Council for proposals for improvement works for those less mobile to access Stocksbridge Community Leisure Centre and enhancement of facilities in the area surrounding Oxley Park.
48. To Receive Verbal Reports from Members'
- a) Cllr. MW reported that he had attended the Archeology Group meeting, which had been very interesting concerning the Oughtibridge Mill site, Friends of Oxley Park meeting, met members of Greave House Farm Trust and Garden Partners who facilitate work experience for people with learning difficulties. Cllr. MW had also attended an Open House Plant Sale raising £460 for Greave House Farm Trust.
- b) Cllr. JAG reported on casework issues she was in the process of dealing with regarding litter issues on Broomfield Road in Rundle Road playground and on the footpath between Stanley Road and the Youth Centre. The playground was inspected weekly and the footpath had been cleared. New swings were to be installed in the playground and the sponge floor area around the swings was to be weeded, hopefully by the end of Summer.
Pot holes on Manchester Road between the old and new sewage plant were to be filled in but the highway would not be resurfaced until next year once the land had settled.
The Hollin Busk planning application had again been withdrawn from the Planning Board meeting at short notice and Cllr. JAG would be meeting with the Friends of Hollin Busk Group next week.
Parking issues highlighted by Bolsterstone Community Group at the junction of Manchester Road/Morehall Lane, causing a blind exit had been raised with Yorkshire Water.
There had again been another Rave, this time at Wigtwizzle, but it had not been reported to the Police, everyone assuming someone else had reported the matter.
Cllr. JAG informed that a Bus Consultation Survey had been issued today and urged everyone to highlight this.
Cllr. JAG had attended the 70th Anniversary of the Townswomens Guild and the Civic Service of the Lord Mayor, together with our Mayor. Cllr. JAG had popped in to visit the Library temporarily located in the Council Chamber which appeared to be going well, had attended the Community Health Forum meeting with the Mayor, the TARA AGM, Friends of Oxley Park AGM with Cllr. MW, Christ Church Toddler Group, had a meeting with the Cabinet Member for Sports and Leisure regarding the Clock Tower Gardens, met with the Deputy Head of Stocksbridge High School regarding the inclusion of students in the Participatory Budgeting Scheme and offered use of the Council Chamber for their School Council, a coffee morning at the Christian Centre and the Open House Plant Sale.
- c) Cllr. RJC reported that he had attended the High School Govenors meeting, Science Club at the Inman Pavilion and Royal British Legion who were to let the Town Council know how they wished to commemorate the 75th Anniversary of VE Day.
49. To Receive a Verbal Report from the Mayor
In the absence of the Mayor, Cllr. Catherine Ward the Clerk reported that she had attended the following events since the last meeting:-

15th May – Civic Reception of the Lord Mayor and Lady Mayoress of Sheffield
 Craft Club
 Stocksbridge Community Forum meeting
 3 Parishes meeting

50. To Consider Planning Applications and Receive the Decisions of the Sheffield Planning and Highways Committee

19/01237/FUL	5 Hole House Lane, Stocksbridge	Alterations to roof of dwellinghouse including formation of gable end and erection of dormer window to rear.
19/01693/FUL	5 Pheasant Lane, Ewden	Erection of single-storey side extension to dwelling.
19/01699/OUT	Bowden Auto Repairs, Viola Bank, Stocksbridge	Outline application (with all matters reserved apart from access) for demolition of existing buildings and erection of 5x dwellinghouses.
19/01871/FUL	27 Newton Avenue, Stocksbridge	Erection of first floor extension Including 2no. front dormers to create Additional floor (amended resubmission Of planning approval 18/00648/FUL).
19/01533/FUL	3 Spink Hall Close, Stocksbridge	Demolition of attached garage and erection of two-storey side extension including integral garage to dwelling.
19/01890/FUL	Peas Bloom House, Sunny Bank Road, Bolsterstone	Retention of timber outbuilding at front of dwellinghouse above decking (Retrospective Application).
19/01657/FUL	15 St Helen Road, Deepcar	Erection of a two-storey side/rear extension to dwellinghouse.
19/02041/FUL	King and Miller Hotel, 4 Manchester Road, Deepcar	Erection of first floor balcony for outdoor seating with escape stairs, new doorway, 2 new windows and 2 roof lights to the rear function room elevation.

Planning Applications – Decisions

No planning decisions had been received.

51. Recreation and Environment Committee Members discussed Minutes of the Meeting of the Recreation and Environment Committee of the Town Council, held on 4th June 2019, copies of which had been previously circulated.

Proposed by Cllr. M Milton, seconded by Cllr. J Staniforth and

RESOLVED:- (i) That the report of the Recreation and Environment Committee be accepted.

With reference to item 5 – Annual Report and Newsletter. The Clerk noted that she was still awaiting a short profile from Cllrs. JS and MM and asked for these by next week.

With reference to item 10 – Rundle Road Playground. The Clerk reported that she was in receipt of a report at Bradfield PC from T Bond with a schedule of expenditure on all parks covered by SCC and noted that £20,000 was to be spent upgrading the Rundle Road Playground, no dates were given. The Clerk reported that a local resident had reported broken glass in both the skateboard park and Rundle Road playground, it being unsafe for her grandson to play in either. The Clerk noted that Coronation Park at Oughtibridge had to be inspected on a daily basis under health and safety grounds and had enquired via L Firth, SCC if this was the case with all parks under the jurisdiction of SCC.

The Clerk undertook to circulate the playground report to all members.

52. Finance Committee Members discussed Minutes of the Meeting of the Finance Committee of the Town Council, held on 4th June 2019, copies of which had been previously circulated. Proposed by Cllr. M Milton, seconded by Cllr. M Whittaker and
RESOLVED:- (i) That the report of the Finance Committee be accepted.

Cllr. JAG noted that a report was expected from Sustrans and requested the Clerk to chase this up.

53. 3 Parishes Event

The Clerk reported that a meeting had been held with the Chairs of the 3 parishes, herself and Narelle Willis from SLLP who was organising events during September on behalf of each Parish, Stocksbridge 7th September, Ecclesfield 14th and Bradfield 21st. The theme for Stocksbridge was Woodlands for Health, there would be both an indoor and outdoor event including talks and a woodland walk for the over 50's which was to be undertaken by Jenny King. A request had been made that a tree be planted in each area to mark the event.

The Clerk asked for Councillors thoughts on the use of Stocksbridge Community Leisure Centre/Inman Pavilion for the indoor event, followed by a walk around the Oxley Park pathway returning to the Centre/Pavilion.

Cllr. JAG noted that the event was the same day as the Science Club and suggested that they be requested to move the time to the afternoon to accommodate the talk in the morning, followed by the walk and a picnic had been suggested in Oxley Park which could be followed by the Science Club. There was also to be a community orchard planted in Oxley Park so it was felt it would be fitting to plant a tree in this area.

Cllr. RJC undertook to email those concerned at the Inman Pavilion who ran the Science Club.

54. Accounts and Annual Governance and Accountability Return (AGAR) 2018/2019

The Clerk reported that the internal audit for the accounts for the financial year 2018/2019 had been completed. Copies of the Internal Auditor's report had been previously circulated together with copies of the Accounts and Annual Governance and Accountability Return (AGAR). The Clerk reported that she had received notice that the external audit of the Town Council's Accounts would take place this year on 1st July 2019. Notice of audit and electors rights had been advertised accordingly.

Proposed by Cllr. M Milton, seconded by Cllr. M Whittaker and

RESOLVED:- That the Town Council:-

- a) Accept the report of the Internal Auditor
- b) Approve the accounts for the year ended 2018/2019
- c) Approve Section 1 of the of the AGAR, Annual Governance Statement 2018/2019

- d) Approve Section 2 of the AGAR, Accounting Statements 2018/2019
 e) Agree that delegated authority be given to the Clerk and the Chairman to sign the Accounts and Annual Governance and Accountability Return for 2018/2019
 All members were in agreement.

55. Accounts for Payment

Proposed by Cllr. J A Grocutt, seconded by Cllr. J Staniforth and

(i) That the cheques be paid in settlement of the undermentioned accounts.

			<u>Made Under Power</u>
Salaries/Tax/NI/Pensions	June	£3030.22	LGA72(S111)
Facility Maintenance Solutions	Bolsterstone toilets water	£ 10.00	LGA72Sch14P9
	Temps monitoring – May		
Facility Maintenance Solutions	Lock repairs to toilets	£ 60.00	“
ARC Management	Transfer of SCCG room rent	£1326.00	LGA72(S111)
Copymark Ltd	Photocopier usage	£ 105.96	“
Viking	Stationery	£ 85.31	“
Stocksbridge Regeneration Company Ltd	Sponsorship for Food Festival	£ 60.00	“
Yorkshire Local Councils Assn	Councillor training course x3	£ 345.00	“
CPRE	Annual subscription	£ 36.00	“
Look Local	PB advert	£ 162.00	“
T H Bisatt	Mileage expenses	£ 30.74	“
T H Bisatt	Reimbursement – subsistence	£ 50.00	“
Stocksbridge & District History Society	SLLP Community Grant	£2000.00	LGA72(S137)
4SLC Trust	Quarterly grant	£5000.00	LGA76(S19)
Valley Recreational Activity Community Project	Grant Aid	£1000.00	“
Greave House Farm Trust	Grant Aid	£1110.00	“
Stocksbridge Christian Centre Lunch Club	Grant Aid – transport	£ 300.00	“
Early Steps Nursery	Participatory Budgeting Grant	£1535.00	“
Garden Village Community Association	Participatory Budgeting Grant	£5000.00	“
(ii) That cheques be paid in settlement of the undermentioned accounts in respect of The ARC:-			
NRC Services Ltd	Cleaning – May	£ 653.26	LGA72(S111)
Facility Maintenance Solutions	Town Hall water temps monitoring – May	£ 20.00	“
Facility Maintenance Solutions	Repairs to faulty locks	£ 30.00	“
Facility Maintenance Solutions	Repairs to Room 10 lights	£ 175.00	“
Facility Maintenance Solutions	6 monthly external maint.	£ 120.00	“
Firths Window Cleaning	Windows cleaned – June	£ 55.00	“
AquaPoint Ltd	Water supply/rental/service	£ 84.45	“
(iii) That authority be given for Direct Debit payments made in May 2019:- LGA72(S111)			
Sheffield City Council Business Rates:-			
ARC Management	Stocksbridge History Society	£ 39.00	“

ARC Management	Communal Areas	£ 516.00	“
Stocksbridge Town Council	Bolsterstone toilets	£ 59.00	“
Moorepay	Monthly charge	£ 48.70	“
Veolia		£ 99.54	“
Npower	Precinct supply	£ 99.00	“
British Telecommunications plc	STC office	£ 108.80	“
British Telecommunications plc	Broadband	£ 140.04	“
British Telecommunications plc	EMCS line	£ 43.16	“

Proposed by Cllr. R J Crowther, seconded by Cllr. J Staniforth and

RESOLVED:- That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item(s) of business as the Council considers that the nature of business to be transacted is prejudicial to the public interest.

56. Stubbin Community Centre

Cllr. JAG updated members and noted her concerns with regard to the Stubbin Community Centre.

Chairman