

STOCKSBRIDGE TOWN COUNCIL

Minutes of a meeting of the Stocksbridge Town Council, held in the Council Chamber, Town Hall, The ARC, Stocksbridge on Thursday, 8th November 2018

PRESENT: Cllr. J A Grocutt (Chair); Cllrs. J Clarkson, J Staniforth, C Ward, R J Crowther, A S Law, M Milton and K Davis from Item 135

IN ATTENDANCE:- Laura Robinson, Centre Manager, Fox Valley – Item 135
Charlotte Whittaker, PR, Fox Valley – Item 135

131. To Receive Chairman’s Remarks and Apologies for Absence
Apologies for Absence were received from Cllr. K Davis who would be arriving late.
The Chairman noted that she would bring forward Item 9 of the Finance Committee minutes in order that representatives from Fox Valley could provide further information for consideration.
132. Exclusion of the Press and Public
There were no items for Exclusion of the Press and Public.
133. Declarations of Interest
Cllrs. J Clarkson and A S Law declared an interest in Item 150 – To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee.
134. Public Questions and Petitions
There were no Public Questions or Petitions.
135. Finance Committee
Item 9 – Grant Application – Fox Valley
The Chairman welcomed Laura Robinson and Charlotte Whittaker, Fox Valley to the meeting who had been invited in order to further discuss the grant application requesting funding towards the park and ride facility planned over the weekend 17/18th November.
CW apologised that the grant application had not been dealt with more positively and tabled a briefing put together to minimise disruption to the area.
LR noted that she had previously worked at the White Rose Centre in Leeds who were envious that the Coca Cola wagon was coming to Fox Valley. There would be a huge footfall for the Town and the event impact phenomenal, it was therefore important to provide a management plan. LR advised that extra staff would be working to ensure traffic was kept moving and pedestrians were safe.
Cllr. JC queried whether transport would be provided from the car parks highlighted on the presentation and whether the schools had been approached for use of their car parks.

CW advised that people would be expected to walk from the car parks and that the schools had not been approached on this occasion as Coca Cola do not use schools in their advertisements. The aim was to minimise any disruption this huge event may cause.

Cllr. ASL stated that the Town Council had always supported the Fox Valley development but the precept was to give grants to benefit the local people/area, therefore, it would be difficult for the Town Council to support transporting people from other areas.

CW took on board the Town Council's concerns but noted the potential to get people into the Town Centre has had been achieved by the Tour de Yorkshire. The event was aimed at families on the run up to Christmas.

Cllr. JC asked if the Town's Chamber of Trade had been approached/advised of the event.

LR noted that she was not aware of the group.

The Clerk provided an update noting that the Chamber of Trade was no longer in existence due to a lack of interest by businesses on the high street.

Cllr. JC asked if the businesses in Fox Valley had been approached to contribute towards the event.

LR advised that they had not.

Cllr. CW noted her agreement with Cllrs. ASL and JC noting that even with a free park and ride facility the bypass and Manchester Road would be blocked.

Cllr. JS asked where the park and ride facility had been advertised.

LR advised that permission had only been received from Coca Cola to announce the event on Tuesday when it had been placed on the web and social media.

Cllr. JS noted that commuters from Sheffield would use the free facility to get back to Stocksbridge and not the regular SL1 link and queried whether the residents of Middlewood had been informed of the event as their streets would be full of parked cars wanting to utilise the park and ride facility when the regular car park area was full.

CW advised that the bus would be named for the event and would not stop at regular bus stops on the route and confirmed that residents of Middlewood had not been informed.

CW stated that the event would pull people from far and wide which would ultimately benefit the area.

Cllr. RJC asked if a second drop off on the main road could be considered.

Cllr. K Davis arrived at this point of the meeting.

LR advised that she would feedback this request.

Cllr. MM queried whether the stalls could be extended to the high street to encourage more footfall around the whole area.

Cllr. JAG stated that Fox Valley had been very positive for the area, providing jobs, shops and an increase in house prices.

LR stated that it was her mission to put Stocksbridge on the map and undertook to report back the Town Councils suggestions. Coca Cola were not just a corporate machine but wanted feedback from the local area.

The Chairman thanked both Laura and Charlotte for attending the meeting and the further information provided.

Proposed by Cllr. A S Law, seconded by Cllr. J Clarkson and

RESOLVED:- That as the Town Council have financial regulations to adhere to with regard to expenditure of the Town Council precept, a grant cannot be awarded on this occasion. However, the Town Council would be minded to support initiatives that would alleviate traffic congestion on occasions of large events in Fox Valley, if they directly benefited local residents and businesses, such as a free circular bus service in the Town Council area to and from Fox Valley or traffic management to prevent staff and visitors parking on roads within the Town.

136. To Receive Remarks from the Minutes of the Town Council meeting held on 11th October 2018

There were no Remarks arising from the Minutes.

137. To Approve as a True and Correct Record the Minutes of the Meeting of the Town Council held on 11th October 2018

Minutes of the Town Council meeting held on 11th October 2018, copies of which had been circulated prior to the meeting were taken as read.

Proposed by Cllr. J Staniforth, seconded by Cllr. M Milton and

RESOLVED:- That the minutes be confirmed and signed by the Chairman.

138. To Receive and Approve Balances and Comparison of Spending Against Budget

The Clerk reported that the details of the Balances & Comparison of Spending Against Budget had been previously circulated.

Proposed by Cllr. A S Law, seconded by Cllr. M Milton and

RESOLVED:- That the Town Council accept details of the balances and comparison of spending against budget for October 2018 as supplied by the Clerk.

139. SYPTE The Clerk reported that she had received correspondence from SYPTE informing of a revised programme for delivering highway schemes in Deepcar, Middlewood, Oughtibridge, Wharncliffe Side and Worrall. Copies of this correspondence had been previously circulated to members'.

The Clerk reported that she had received correspondence from SYPTE regarding bus services diversions for the 57 and SL1/A routes to/from Stocksbridge over the weekend 10/11th November due to the road closure on the Bitholmes whist further works are undertaken by Yorkshire Water. Copies of this correspondence had been previously circulated to members'. The Clerk undertook to add this information to the Town Council's Facebook page.

140. Dransfield Properties Ltd The Clerk reported that she had received correspondence from Dransfield Properties including:-

- news release regarding the forthcoming Halloween spook-tacular event on 31st October
- news release announcing that the team at Sandersons will be fund raising in support of St Luke's Hospice for the next year
- news release advising that the Music and Food Festival will join forces at Fox Valley over the Summer weekend 15th/16th June 2019
- news release announcing that new Mediterranean restaurant NeoMed will be opening on 2nd November

- news release announcing that the iconic Coca Cola Truck will visit Fox Valley over the weekend 17/18th November, there will also be market stalls, street food, live entertainment and festive fairground rides

Copies of this correspondence had been previously circulated to members’.

141. Sheffield Lakeland Landscape Partnership The Clerk reported that she had received correspondence from the Sheffield Lakeland Landscape Partnership formally announcing that SLLP have been successful in its submission to the Heritage Lottery Fund having been awarded all the funding requested with only minor queries from the National Lottery. Copies of this correspondence had been previously circulated to members’.

142. Don Valley Railway The Clerk reported that she had received notes of a Don Valley Railway meeting held on 4th October 2019.

143. Streets Ahead/Amey The Clerk reported that she had received correspondence from V Varnam providing an update on road surfacing/pavement works within the North area.

144. Peak District National Park Authority The Clerk reported that she had received correspondence from the Peak District National Park Authority providing feedback from Parishes Day held on 29th September.

The Clerk reported that she had received correspondence from S Fowler, Chief Executive, Peak District National Park Authority regarding the Review of Protected Landscapes.

145. Fields in Trust The Clerk reported that she had received correspondence from Lisa Firth, SCC informing that Cabinet approval is required before the covenant can be agreed for the Fields in Trust status for the Clock Tower Memorial Gardens. This should be confirmed at the December cabinet meeting.

146. Yorkshire Water The Clerk reported that she had received correspondence from Yorkshire Water providing an update on the works to relocate the waste water treatment works and noting that, unfortunately, the road will have to be closed again from 4am on 10th November to 4am on 12th November whilst air valves are installed. Clearly signposted diversions will be in place and well as bus diversions.

147. Clerks & Councils Direct The Clerk reported that she had received a copy of Clerks & Councils Direct, Issue 120. November 2018.

148. To Receive Verbal Reports from Members’

a) Cllr. JS reported that he had attended the Science Club and Craft Club, both held at the Inman Pavilion and well attended.

Cllr. JS had also attended the Deepcar Community Bonfire and Firework display which had been very good.

Cllr. JS noted that he had been in communication with J Young, Stagecoach regarding the lack of bus services over the weekend 10/11th November whilst further works were undertaken by Yorkshire Water on the Bitholmes.

Cllr. KD noted that Cllr. J Scott was to hold a meeting on 14th November to discuss transport matters and undertook to attend to put forward any transport issues that Councillors may have.

b) Cllr. JC reported that there had been a raid on a property on Truman Grove and an arrest made. Cllr. JC was very concerned for the elderly residents living in the vicinity and undertook to contact SCC Housing again.

c) Cllr. KD advised that he had attended the STEP meeting and would be attending a further meeting next week.

Cllr. KD noted that the resident was back in situ on Pot House Lane and raised concerns both for his safety and that of the local residents.

Cllr. KD reported that he had attended the Ecclesfield Parish Council meeting.

d) Cllr. ASL reported that he had attended the Steel Valley Project Anniversary Walk.

e) Cllr. RJC advised that he had been involved in School Governors work and had attended the Science Club at the Inman Pavilion.

f) Cllr. CW reported that she was receiving complaints regarding the forthcoming road closure and concerns regarding the situation on Pot House Lane.

149. To Receive a Verbal Report from the Mayor

The Mayor, Cllr. Julie Grocutt reported that she had attended the following events since the last meeting:-

15th October – Universal Credit meeting

16th October – SCC car camera outside Royd N&I School to monitor parking/speeding – to be rolled out to visit all schools in the area

16th October – St Ann’s RC School Council meeting in the Council Chamber

17th October – Stocksbridge & District Royal Naval Association 21st Anniversary event at the British Legion Club

23rd October – Bolsterstone Community Group meeting

25th October – meeting with B Horsman and the Clerk to discuss setting up a Task Group for the Participatory Budgeting scheme

25th October – collection of poppy displays from Royd N&I school, Stocksbridge Infants school and St Ann’s RC school

28th October – National Hill Climb presentations

29th October – a day spent volunteering with the Steel Valley Project group

31st October – Fox Valley Halloween Spook-tacular event to judge the pumpkins

31st October – soft opening of the NeoMed Restaurant at Fox Valley

1st November – Dementia Café meeting

1st November – placing of poppy displays in Clock Tower Gardens

1st November - Stocksbridge Golf Club coffee and cake fundraiser for Bluebell Wood Hospice

1st November - Stocksbridge Park Steels F.C. where she was presented with a cheque towards the Town Council’s Christmas Illuminations

3rd November – Inman Pavilion Science Club together with Councillors Richard Crowther and Joe Staniforth

7th November - Dementia Singing from the Heart group at the Salvation Army

8th November – collection and display of poppies from Deepcar St John’s Junior School

8th November – 50+ Group meeting

The Chairman noted that Stocksbridge High School would be placing their poppy display in the Clock Tower Gardens tomorrow which meant that every school in the area had taken part and made a display.

150. To Consider Planning Applications and Receive the Decisions of the Sheffield Planning and Highways Committee

18/03841/FUL	63 Smithy Moor Avenue, Stocksbridge	Erection of two-storey/one-storey rear extension to dwellinghouse.
NP/S/0918/0815	The Old Sawmill, New Mill Bank, Ewden Valley	Conversion of workshop buildings to dwellings for use as holiday lets and Extension to house biomass boiler – amended description.
18/01932/FUL	Ford House, 4 Fox Valley Way, Stocksbridge	Retention of ATM pod on new concrete base, including 3 no. bollards on ATM pod concrete base and 2 no. bollards in front of ATM pod (retrospective application).
18/03594/FUL	Land between Manchester Road And the River Don, Manchester Road, Stocksbridge	Erection of 18no. dwellinghouses and 16no. flats with associated garages and car parking.
18/03982/FUL	Broom Cottage, New Mill Bank, Stocksbridge	Demolition of attached garage, erection of three-storey rear extension, erection of single-storey side extension with 1 front dormer, alterations to roof to form habitable living accommodation including erection of 2 front dormers, 2 juliette balcony's to rear and new pitched roof, and alterations to fenestrations.
18/04056/FUL	13 Newton Avenue, Stocksbridge	Alterations/ extension to roof including raising of roof height and new velux windows to create additional living accomodation, and erection of a first floor side extension to dwellinghouse.
18/03788/FUL	Bank House, Bank Lane, Ewden	Erection of a detached garage.

Proposed by Cllr. K Davis, seconded by Cllr. C Ward and

RESOLVED:- That the Town Council instruct the Clerk to write to Planning Department with respect to the undermentioned planning application expressing Councillors concerns regarding access/egress issues at an already dangerous junction; inadequate sight line. Also to note objections made by Liberty Steels to an application on a site in close proximity to this application, noting noise and pollution levels. The Town Council request that this application is seen at a Planning Board meeting.

18/03675/FUL	586-588 Manchester Road, Stocksbridge	Demolition of building/outbuilding and erection of 2 no. dwellinghouses.
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Proposed by Cllr. C Ward, seconded by Cllr. J Staniforth and

RESOLVED:- That the Town Council instruct the Clerk to write to Planning Department with respect to the undermentioned planning application stating that Councillors felt the land was unsuitable for development due to access/egress issues and potential flooding risks on properties already insitu below the site.

18/03869/FUL	Land at rear of 13 and 42 Coppice Close, Stocksbridge	Erection of 27 no dwellings including provision of access, associated parking and landscaping works.
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Planning Applications – Decisions

The undermentioned planning application has been Granted Conditionally:-

18/03316/FUL	Dransfield Properties Ltd, Dransfield House, 2 Fox Valley Way, Stocksbridge	Installation of 6 no. rapid electric vehicle charging stations within existing parking spaces at Fox Valley car park including erection of substation/equipment and associated groundworks.
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18/03387/FUL	17 Princess Drive, Stocksbridge	Erection of a single-storey rear extension, and installation of cladding to existing porch and front elevation to dwellinghouse (amended description).
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18/03273/FUL	1 Webb Avenue, Deepcar	Demolition of front porch and erection of single-storey front extension and render to front of dwellinghouse.
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The undermentioned planning application has been given Prior Approval Not Required:-

18/03593/HPN	8 Hunshelf Park, Stocksbridge	Single-storey rear extension to dwellinghouse- the extension is 5 metres from the rear of the original dwellinghouse, ridge height no more than 4 metres and the height of the eaves 3 metres (Amended description).
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The undermentioned planning application has been Withdrawn:-

18/02665/FUL	8 Hunshelf Park, Stocksbridge	Erection of a two-storey rear extension and a raised rear deck area.
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151. Recreation & Environment Committee Members discussed Minutes of the Meeting of the Recreation and Environment Committee of the Town Council, held on 30th October 2018, copies of which had been previously circulated.

Proposed by Cllr. J Clarkson, seconded by Cllr. K Davis and

RESOLVED:- (i) That the report of the Recreation and Environment Committee be accepted.

With reference to item 6 – Signage. The Clerk reported that she had met with V Varnam for a site visit to the Lowwoods sign and he was happy for the Club to undertake the repainting as it did not impact on the highway.

The Clerk had also spoken to B Grundill this morning who had mentioned replacement of the sign for a more up to date option. The Clerk had suggested that he contact SCC Housing to get permission as the land was part of Truman Grove.

152. Finance Committee Members discussed Minutes of the Meeting of the Finance Committee of the Town Council, held on 30th October 2018, copies of which had been previously circulated. Proposed by Cllr. R J Crowther, seconded by Cllr. K Davis and
- RESOLVED:- (i) That the report of the Finance Committee be accepted.
(ii) That the Town Council appoint B Horsman, Chair of Stocksbridge Community Forum, as independent person for Stocksbridge on the SLLP's Community Grant Scheme judging panel.
(iii) That the Town Council authorise the Clerk to place an order for a WWI Centenary Bench at a cost of £896 plus VAT, plus £125 delivery, providing that approval be gained from SCC for installation of the bench on the precinct, with a preference to replace one of the benches that is currently in a poor condition.

With reference to item 6 – WWI Centenary Commemorations. The Clerk reported that she had undertaken a site visit with V Varnam and received authority to replace one of the benches on the precinct with a centenary bench. VV had also undertaken to request that the other two benches on the precinct be refurbished as they were in a poor state of repair. VV noted that he would request, via SCC Communications that one of the benches be replaced with a further centenary bench, this would be dependent on funding.

Whist on the site visit VV had undertaken to arrange for a barrier to be placed around the damaged entrance to the Clock Tower Gardens and make arrangements for the wall to be repaired. These works had now been undertaken.

VV had also reported that Nanny Hill had been swept on 1st November but he would ensure that a further sweep was undertaken just prior to the Remembrance Day Parade.

Cllr. ASL noted the quick response by VV to requests from the Town Council and requested that a letter of thanks be sent to his Manager thanking VV for acting so quickly.

153. Anonymous Correspondence

The Clerk noted that following recent events this item had been requested in order that Councillors could discuss and propose how the Town Council would deal with any future anonymous correspondence received.

The Clerk reported that she had contacted the YLCA for any guidance/ruling for dealing with anonymous correspondence and had received a response stating that there was no standard template format for processing such correspondence, it was therefore at the discretion of the Town Council to formulate a suitably worded resolution which makes a clear statement regarding how such correspondence will be treated.

The Clerk tabled a motion from the Chairman for consideration.

Proposed by Cllr. K Davis, seconded by Cllr. R J Crowther and

RESOLVED:- That the Town Council adopt the motion as tabled by the Chairman being:-

The Stocksbridge Town Council

- Notes that a significant amount of correspondence is received from members of the public residing within the Stocksbridge Town Council area;
- Welcomes this correspondence as one of several channels of communication which enable to Council to better serve the local community and residents; Takes very seriously its obligations and duties, particularly where these assist in crime prevention and the general furtherance of the public good;
- Recognises that the overwhelming majority of correspondence addressed to individual Town Councillors or to the Council as a whole is from named individuals;
- Observes however that on occasion correspondence is received from anonymous sources;
- Believes that there are inherent difficulties in dealing with issues raised in anonymous correspondence, as it is impossible to gain additional information or to feed back on actions taken;
- Resolves not to take action in relation to any correspondence which it receives from an anonymous source, except where legislation, regulations or established best practice dictate that the Town Council is obliged to do so due to the nature of the contents of the correspondence. In such circumstances, this correspondence will be relayed to the relevant agency/body for them to take such action as they deem appropriate.

154. Youth Council

The Clerk noted that only one application form had been forthcoming for the Youth Council. Cllr. CW reported that she was having difficulty recruiting young people to a Youth Council but would be attending the local Scouts and Cubs groups to talk about being a Town Councillor and disabilities so would take the opportunity to promote the idea further.

155. Accounts for Payment

Proposed by Cllr. J Staniforth, seconded by Cllr. K Davis and

RESOLVED:- (i) That the cheques be paid in settlement of the under mentioned accounts.

			<u>Made Under Power</u>
Salaries/Tax/NI/Pensions	November	£2798.14	LGA72(S111)
Viking	Stationery/stamps	£ 132.56	LGA72(S111)
Siemens Financial Services Ltd	Photocopier rental	£ 243.55	“
Yorkshire Internal Audit Svcs	Internal audit 2018/19	£ 315.00	“
Bradfield Parish Council	Grass cutting – raised	£ 42.00	“
K Lindley	Planters on precinct		
	Reimbursement for stakes	£ 15.98	LGA72(S137)
	for poppy displays		
Word for Word Ltd	Printing of Remembrance	£ 169.40	“
	Day booklets		
Bradford Metropolitan Borough	Soldier and poppy features	£ 1080.00	“
	for Remembrance Day		

City Illuminations Ltd	Installation of soldiers and Poppy features	£ 924.00	“
4SLC Trust	Quarterly grant	£ 5000.00	LGA76(S19)
Sheffield Community Transport	Helliwell Court outing	£ 97.50	“
(ii) That cheques be paid in settlement of the undermentioned accounts in respect of The ARC:-			
NRC Services Ltd	Cleaning – Oct	£ 645.95	LGA72(S111)
Facility Maintenance Solutions	Annual roof report/clean Atrium internal gutter	£ 250.00	“
Facility Maintenance Solutions	Repair locks to gents and Disabled toilets	£ 25.00	“
Firths Window Cleaning Svcs	Windows cleaned – Nov	£ 55.00	“
Siemens Financial Services Ltd	Photocopier rental	£ 243.54	“
Micro Alarms Ltd	Replacement of handset	£ 210.36	“
Stocksbridge Town Council	VAT transfer	£1161.87	“
Elite Lift Solutions Ltd	6 monthly lift service	£ 388.80	“
IPM FM Group Ltd	Annual Fee	£ 294.00	“
(iii) That authority be given for Direct Debit payments made in Oct 2018:- LGA72(S111)			
Sheffield City Council Business Rates:-			
ARC Management	Stocksbridge History Society	£ 38.00	“
ARC Management	Communal Areas	£ 504.00	“
Stocksbridge Town Council	Bolsterstone toilets	£ 58.00	“
Moorepay	Monthly charge	£ 45.00	“
Veolia	Euro bin lift	£ 77.52	“

Chairman