

STOCKSBRIDGE TOWN COUNCIL

Minutes of a meeting of the Stocksbridge Town Council, held in the Council Chamber, Town Hall, The ARC, Stocksbridge on Thursday, 14th June 2018

PRESENT: Cllr. J A Grocutt (Chair); Cllrs. K Davis, C Ward, J Clarkson, J Staniforth, R J Crowther and A S Law from Item 25

1 Member of the public

20. To Receive Chairman's Remarks and Apologies for Absence

There were no Apologies for Absence, Cllr. ASL would be arriving late.

The Chairman welcomed Dr John Cornell to the meeting one of the recipients of the Town Council's Annual Citizens Award and was pleased to present him with a certificate and gift vouchers. The award had been given in recognition of Dr Cornell's work with the Stocksbridge Health Forum and in particular for this involvement in the commencement of the social café held at Christ Church.

The Chairman informed members of the recent sad news that former toilet cleaner Peter Dawson had passed away. Peter had served the community, ensuring that Bolsterstone public toilets were kept to a high standard for 12 years prior to resigning at the end of November 2016. The Chairman had sent condolences to his family on behalf of all members of the Town Council and would be attending the funeral.

The Chairman requested a minute's silence in memory of Peter.

The Chairman advised that all members had been invited to attend the 50 year celebrations of Royd Nursery & Infant School, Deepcar which would be taking place on Tuesday, 17th July between 9.30-10.30am

21. Exclusion of the Press and Public

There were no items for Exclusion of the Press and Public.

22. Declarations of Interest

Cllrs. J Clarkson and A S Law declared an interest in Item 42 – To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee. Cllr. ASL declared an interest in any Licensing issues.

23. Public Questions and Petitions

There were no Public Questions and Petitions.

24. To Receive Remarks from the Minutes of the Town Council meeting held on 10th May 2018
With reference to item 280, third paragraph – Closure of Manchester Road. The Clerk advised that she had contacted John Bond, Yorkshire Water to enquire when the follow up public meeting would be held with respect to the 6 week closure of Manchester Road whilst the relocation of the sewage works took place. JB had informed that information would be sent to local residents as per the last meeting, notices would be placed in Look Local and the Town Council would be kept informed. JB expected that the meeting would take place at the beginning of July.

Cllr. KD reported that he had requested that Cllr. J Scott and Lewis Dagnell organise a meeting prior to the public meeting in order to ascertain residents issues/concerns so that appropriate questions could be raised at the public meeting.

Cllr. A S Law arrived at this point of the meeting.

25. To Approve as a True and Correct Record the Minutes of the Meeting of the Town Council held on 10th May 2018

Minutes of the Town Council meeting held on 10th May 2018, copies of which had been circulated prior to the meeting were taken as read.

Proposed by Cllr. K Davis, seconded by Cllr. J Clarkson and

RESOLVED:- That the minutes be confirmed and signed by the Chairman.

26. To Approve as a True and Correct Record the Minutes of the Annual Meeting of the Town Council held on 15th May 2018

Minutes of the Annual Meeting of the Town Council held on 15th May 2018, copies of which had been circulated prior to the meeting were taken as read.

Proposed by Cllr. K Davis, seconded by Cllr. C Ward and

RESOLVED:- That the minutes be confirmed and signed by the Chairman.

27. To Receive and Approve Balances and Comparison of Spending Against Budget The Clerk reported that the details of the Balances & Comparison of Spending Against Budget had been previously circulated.

Proposed by Cllr. A S Law, seconded by Cllr. K Davis and

RESOLVED:- That the Town Council accept details of the balances and comparison of spending against budget for May 2018 as supplied by the Clerk.

The Clerk informed that a further payment of CIL monies had been received.

28. Dransfield Properties Ltd The Clerk reported that she had received correspondence from Dransfield Properties including:-

- News release reporting on the success of the Sandersons Spring/Summer Fashion Show which raised more than £900 for Yorkshire Cancer Research
- News release informing of the centres first two day Food Festival including its own version of “Bake Off”
- News release advising that the Farmers Market will return 2nd June with this month’s theme celebrating National Bike Week

- News release reporting that work is due to commence on a new ice cream parlour in the piazza area of Fox Valley
 - News release informing that the centre will be celebrating its second birthday during the weekend 16th/17th June will a packed programme of entertainment and foodie fun. The Mayor would be judging the ‘Bake Off’ competition.
- Copies of this correspondence had been previously circulated to members’.

29. Steel Valley Project The Clerk reported that she had received minutes of the Steel Valley Project Steering Committee meeting held on 19th February; copy of the Steel Valley Project Report for Feb-Apr 2018 and an agenda for the meeting to be held on 21st may 2018. The Clerk had also received minutes of the Steel Valley Project Steering Committee meeting held on 21st May 2018.
30. Stocksbridge Community Care Group The Clerk reported that she had received correspondence from Stocksbridge Community Care group thanking the Town Council for the grant support towards office rent for a further 12 month period.
31. Streets Ahead/Amey The Clerk reported that she had received correspondence from Streets Ahead/Amey informing of pavement resurfacing works commencing late May for a period of approximately 6 weeks in the Garden Village area of Stocksbridge. The Clerk had also received correspondence informing of pavement resurfacing works commencing mid-June for a period of approximately 6 weeks at various locations in the Stocksbridge area. Copies of this correspondence had been previously circulated to members’.

The Clerk reported that she had received correspondence from V Varnam providing a report of works being undertaken in the North area during May.

32. First Group Buses The Clerk reported that she had received correspondence from First Group inviting members to attend a Buses for Sheffield Stakeholder event to be held outside the Yorkshire Bank on Fargate, Sheffield between 9.30-10.30am on Friday, 8th June 2018. Copies of this correspondence had been previously circulated to members’.
33. SYPTE The Clerk reported that she had received correspondence from SYPTE regarding on-line applications for 11-16 year old megatravel passes. Copies of this correspondence had been previously circulated to members’.
34. Licensing Application The Clerk reported that she had received correspondence from SCC informing of a licensing application for the following:-
 Loungers Limited, Lounge, Fox Valley Way, Fox Valley, Stocksbridge
 Supply of alcohol Sun-Wed 10:00-23:00; Thur-Sat 10:00-00:00
 Late night refreshment Sun-Wed 23:00-23:30; Thur-Sat 23:00-00:00
 Opening hours Sun-Wed 08:00-23:30; Thur-Sat 08:00-00:30
35. Stocksbridge Park Steels F.C. The Clerk reported that she had received correspondence from A Bethel providing an update on the Stocksbridge Park Steels 2018/2019 Season.

36. Anti-Social Behaviour – Whitwell Area The Clerk reported that she had received correspondence from a local resident informing of several incidents of anti-social behaviour in the Whitwell area which is intimidating for both the young and elderly residents living in the vicinity. The Police have been made aware of the situation. Copies of this correspondence had been previously circulated to members’.
37. Bus Service Changes The Clerk reported that she had received correspondence from SYPTTE informing of bus service changes commencing 28/29 and 30th July. Services in this area affected being:-
57 – Sheffield-Stocksbridge
201 – Chapelton-Stocksbridge
SL1 – Middlewood-Stocksbridge – Supertram link
SL1a – Middlewood-Stocksbridge – Supertram link
Changes to times and routes to accommodate a road closure on Manchester Road due to highway works for 6 weeks during the school holidays – details subject to confirmation.
38. Peak District National Park Authority The Clerk reported that she had received from the Peak District National Park Authority Planning Service Parishes Bulletin 20.
39. Yorkshire Local Councils Association The Clerk reported that she had received from Yorkshire Local Councils Association a copy of the White Rose Update, June 2018. Copies of this correspondence had been previously circulated to members’.
40. To Receive Verbal Reports from Members’
a) Cllr. JS reported that he had attended the Science Club at the Inman Pavilion and a Buses for Sheffield Working Group with Stagecoach and First Group. On questioning representatives he had been disappointed to be told that they would not be improving the link between Stocksbridge/Deepcar to Sheffield unless the Town expanded.
b) Cllr. JC advised that he had been involved in casework and noted the disruption caused by the water leak on Manchester Road which had been repaired through the night by Yorkshire Water causing residents to complain.
Cllr. JC noted that there had been a number of low flying helicopters in the area recently and he had written to the Aviation Authority to ascertain the reason.
c) Cllr. KD announced that Katheryn Giles-Bowman would be stepping down as Chair of Stocksbridge & District Chamber of Trade and that the monies in the accounts would be donated to a local charity.
Cllr. JC noted his disappointment stating that Cllr. KD had been very instrumental in assisting the Group who had felt threatened with the opening of Fox Valley and criticised the Town Council for not assisting but they were not willing to help themselves.
Cllr. JAG advised that she had contacted the Group to ask if she could attend the next meeting and if there was anything she could assist with but had not heard back from them.
Cllr. KD reported that he had been involved in the weeding of the flower beds outside the Library and putting up of flags/bunting along the precinct. One of the flower beds required repairs and removal of a large tree. The Clerk advised that she would contact Lisa Firth, SCC to ascertain if they could undertake this work.

Cllr. KD advised that he had attended a NAP meeting regarding Universal Credit which would be rolling out to this area November/December time and looked to be a minefield with completion of forms on-line requiring access to a Job Centre or Library.

Cllr. JAG reported that she had attended a meeting in Stocksbridge regarding setting up a Working Group to look at the consequences and how assistance can be given, with possibly assistance via The Venue/Valley React computer classes.

d) Cllr. RJC advised that he had attended the Civic Service of Cllr. JAG held at St Matthias Church with fellow colleagues and extended his congratulations to all those involved in putting the service together.

e) Cllr. ASL reported that he had been involved in the weeding of the flower beds and had attended the Mayor's Civic Service. Cllr. ASL noted that SVP would again be holding their Annual Cycle Ride on 14th July between 10am-12noon and that they were in need of volunteers.

f) Cllr. CW reported that she had been involved in the weeding of the flower beds and noted the theft of Cllr. KD's drill whilst he was in the process of putting up the flags/flower balls on the precinct. Cllr. CW proposed that the Town Council replace the drill.

Proposed by Cllr. C Ward, seconded by Cllr. J A Grocutt and

RESOLVED:- That the Town Council authorise replacement of the drill stolen from Cllr. KD.

Cllr. CW raised the serious concerns of local residents with respect to the width of the new cycle track to the rear of properties on Manchester Road, Deepcar it being wide enough for vehicles to access.

Cllr. RJC undertook to contact Lewis Dagnell, SCC to request that a gate be fitted.

Cllr. CW reported that a resident near Belmont Drive was being disturbed by people hiring Dell House for weekends when in the area. This was a private property for hire via the internet.

Members suggested that the resident report any incidents to the Police and contact Planning Enforcement, SCC regarding unauthorised change of use of the dwelling.

Cllr. CW stated that she was thinking of forming a Young Town Council Group for 13-17 year olds and asked for feedback from fellow members.

All Councillors were in agreement that this was a brilliant idea and requested that the item be added to the next Recreation and Environment Committee agenda for further discussion and recommendation.

41. To Receive a Verbal Report from the Mayor

The Mayor, Cllr. Julie Grocutt reported that she had attended the following events since the last meeting:-

20th May – her own Civic Service held at St Matthias Church

Royd N & I School Flower Walk

23rd May – Stocksbridge Community Forum meeting to speak on the role of being a Town Councillor together with Cllr. CW

24th May – TARA AGM held at The Venue

Planting of Summer bedding with the Valley in Bloom Group

Art Exhibition held at Christchurch

Valley React AGM

2nd June – Science Club at the Inman Pavilion who were in need of volunteers for two hours once per month

Planting Summer bedding with the Valley In Bloom Group

4th June – Social Café held at Christ Church

7th June – meeting with Sandra Varley/Amanda Holmes/Medi Parry-Williams together with the Clerk to discuss forthcoming events at Fox Valley

7th June – meeting with Tim Curson, British Legion, Revd Hilda Isaacson and the Clerk to discuss this year's Remembrance Day proposals. It was hoped to hold the service this year at Christ Church. T Curson had asked if the Town Council would consider sponsoring a new Standard as the current one needed to be replaced. The Clerk noted that she had requested TC to provide costings for consideration at the next Finance Committee meeting.

Cllr. JAG informed that it was hoped that handmade/knitted poppies could be displayed in the Clock Tower Gardens and noted that she would be meeting with school Headteachers in September to request their involvement. Cllr. RJC was to contact the High School to ascertain if they wished to be involved via the Art Department.

Cllr. JAG noted that efforts to hold a war veterans event did not look possible, noting Cllr. KD's efforts in this vein last year. The suggestion was made that an Armed Forces Day be held at the British Legion with the community being invited to attend. The Clerk was requested to add this item to the agenda of the Recreation and Environment Committee for further consideration and recommendation.

7th June - Dementia Cafe

9th June - Weeding of planters in front of Stocksbridge Library with fellow Councillors and volunteers. Cllr. JAG noted that the grass on some of these beds was very long and suggested that the Town Council purchase a mower/trimmer to keep it tidy.

The Clerk advised that SCC were responsible for cutting these areas and she would need to check with Lisa Firth, SCC as to whether it would be possible for the Town Council to enhance the service. The Clerk had undertaken to contact SVP to ascertain if they would be interested in undertaking the work and had received a quotation of £175 per cut. The Clerk noted that Bradfield Parish Council had a gardening workforce which could undertake the work for £35 per cut, subject to the correct insurance/procedures being in place. Councillors requested that the Clerk write to L Firth to ascertain if these works could be undertaken by the BPC workforce and ensure that they would be covered by insurance etc.

42. To Consider Planning Applications and Receive the Decisions of the Sheffield Planning and Highways Committee

18/01446/FUL	Within the curtilage of 2 Linden Crescent, Stocksbridge	Erection of a dwelling.
18/01955/FUL	Cherry Tree Cottage, 1 New Hall Lane, Stocksbridge	Erection of a first-floor rear extension to dwellinghouse to create additional living accommodation.

43. Planning Applications - Decisions

The Clerk reported that she had received correspondence from the Planning Inspectorate informing of an appeal made to the Secretary of State in respect of the undermentioned planning application:-

The Old Vicarage, Heads Lane, Bolsterstone, Sheffield, S36 3ZF

The undermentioned planning applications have been Granted Conditionally:-

18/00653/FUL	Land For Retail Development, Fox Valley Way, Stocksbridge	Erection of a cafe/restaurant (Use Class A3).
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18/00527/FUL	Former Stocksbridge Club and Institute Car Park, Haywood Lane, Stocksbridge	Application to remove conditions for site lines and validation testing (Application under Section 73 to remove condition No.s 17. (site lines) and 25. (validation testing) and discharge condition No. 14 (wheel cleaning) as imposed by planning permission No. 17/03643/FUL.
17/04609/CHU	479-481 Manchester Road, Stocksbridge	Change of use from retail to mixed use to include cafe, beauty salon, fitness studio, martial arts and gymnasium.
18/01367/FUL	Fox Valley Retail Park Car Park, Fox Valley Way, Stocksbridge	Installation of 2x rapid electric vehicle charging stations.
18/00261/FUL	7A Joseph Hayward House, 2 Fox Valley Way, Stocksbridge	Installation of condensers and barrier to rear of retail unit.
18/00262/ADV	7A Joseph Hayward House, 2 Fox Valley Way, Stocksbridge	Installation of illuminated fascia sign on clear glass back panel and supporting frame.
18/01423/FUL	Midge Hall Farm, Manchester Road, Stocksbridge	Erection of a detached garage (Re-submission of 17/03754/FUL).
18/01398/FUL	5 Cross Lane, Stocksbridge	Erection of two-storey rear extension and alterations/extension at first floor level, also erection of rear stairs and railing (Amended Drawings received 06/06/2018).
The undermentioned planning application has been given		Grant Prior Notification:-
18/01582/HPN	6 Rookery Bank, Deepcar	Single-storey rear extension to dwellinghouse - the extension is 4.3m from the rear of the original house, the maximum height is 2.825m and the height to the eaves is 2.55m.

Cllr. CW reported that she had been informed by a local resident that works to install fencing to make the area safe at Patterson Close were still outstanding.

Following discussion Cllr. JC undertook to look into the matter. Members being of the understanding that these works had been completed some time ago.

44. Recreation & Environment Committee Members discussed Minutes of the Meeting of the Recreation and Environment Committee of the Town Council, held on 5th June 2018, copies of which had been previously circulated.
Proposed by Cllr. C Ward, seconded by Cllr. K Davis and
RESOLVED:- (i) That the report of the Recreation and Environment Committee be accepted.
With reference to item 6 – Resignation of Councillor. Cllr. KD stated that he felt responsible for the resignation of Cllr. B Grundill.

The Chairman noted that she had spoken to BG on the phone and written to thank him for the work he had undertaken on behalf of the Town Council, however, she noted that he was not well and that Cllr. KD should not feel responsible.

45. Finance Committee Members discussed Minutes of the Meeting of the Finance Committee of the Town Council, held on 5th June 2018, copies of which had been previously circulated. Proposed by Cllr. A S Law, seconded by Cllr. K Davis and
RESOLVED:- (i) That the report of the Finance Committee be accepted.
(ii) That following recommendations by the Internal Auditor, the Town Council carry out a bi-annual review of its risk assessment documentation.
46. Councillor Vacancy - West Ward
The Clerk updated members with respect to the Councillor Vacancy for the West Ward following the resignation of Cllr. B Grundill. The Clerk had set in motion due process and procedures and notified the Elections Office and subsequently displayed notification of the vacancy on the Town Council website and notice board. The Clerk reported that she had been informed today that no poll had been called. The Clerk would therefore place an advert in next week's Look Local and also on the website and facebook pages, inviting nominations with a deadline of 12 noon on 3rd July, to be presented to Councillors at the Committees that evening with a view to a vote being taken at the Town Council meeting on 12th July. Nominations are accepted from the person themselves in writing.
47. Accounts and Annual Governance and Accountability Return (AGAR) 2017/2018
The Clerk reported that the internal audit for the accounts for the financial year 2017/2018 had been completed. Copies of the Internal Auditor's report had been previously circulated together with copies of the Accounts and Annual Governance and Accountability Return (AGAR). The Clerk reported that she had received notice that the external audit of the Town Council's Accounts would take place this year on 18th June 2018. Notice of audit and electors rights had been advertised accordingly.
Proposed by Cllr. K Davis, seconded by Cllr. C Ward and
RESOLVED:- That the Town Council:-
a) Accept the report of the Internal Auditor
b) Approve the accounts for the year ended 2017/2018
c) Approve Section 1 of the of the AGAR, Annual Governance Statement 2017/2018
d) Approve Section 2 of the AGAR, Accounting Statements 2017/2018
e) Agree that delegated authority be given to the Clerk and the Chairman to sign the Accounts and Annual Governance and Accountability Return for 2017/2018
All members were in agreement
48. Accounts for Payment
Proposed by Cllr. J Staniforth, seconded by Cllr. R J Crowther and
RESOLVED:- (i) That the cheques be paid in settlement of the under mentioned accounts.
- | | | <u>Made Under Power</u> | |
|--------------------------------|----------------------------|-------------------------|--------------|
| Salaries/Tax/NI/Pensions | | £2930.06 | LGA72(S111) |
| Facility Maintenance Solutions | Bolsterstone toilets water | £ 10.00 | PHA1936(S87) |
| | Temps monitoring – May | | |

J A Grocutt	Mayors Allowance	£ 1000.00	LGA72(S15)
CPRE	Membership renewal	£ 36.00	LGA72(S111)
Yorkshire Internal Audit Svcs	Internal Audit	£ 315.00	“
Viking Payments	Stationery	£ 72.45	“
T H Bisatt	Mileage	£ 11.74	“
T H Bisatt	Reimbursement for Civic Service items	£ 12.85	LGA72(S145)

Mr D Atkinson	Organist – Civic Service	£ 30.00	“
Bolsterstone Male Voice Choir	Donation – Civic Service	£ 100.00	“
Steel Valley Project	Working Partnership funding	£ 5000.00	LGA76(S19)

(ii) That cheques be paid in settlement of the undermentioned accounts in respect of The ARC:-

NRC Services Ltd	Cleaning – May	£ 624.66	LGA72(S111)
Facility Maintenance Solutions	Town Hall water temps - May	£ 20.00	“
Facility Maintenance Solutions	Supply/fit new hand dryer	£ 190.00	“
Facility Maintenance Solutions	6 monthly external maint.	£ 120.00	“
Facility Maintenance Solutions	Supply/fit new lamp/repairs to toilet cistern	£ 40.00	“

Firths Window Cleaning	Windows cleaned – May	£ 55.00	“
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AquaPoint Ltd	Water supply/rental/service	£ 88.45	“
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Micro Alarms Ltd	Access control fault repair	£ 71.40	“
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Stocksbridge Town Council	VAT transfer	£2144.68	“
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(iii) That authority be given for Direct Debit payments made in May 2018:- LGA72(S111)

Sheffield City Council Business Rates:-

ARC Management	Stocksbridge History Society	£ 38.00	“
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ARC Management	Communal Areas	£ 504.00	“
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ARC Management	Rooms 10 & 11	£ 256.00	“
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Stocksbridge Town Council	Bolsterstone toilets	£ 58.00	“
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Moorepay	Monthly charge	£ 45.00	“
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Veolia	Eurobin lift/rental	£ 77.52	“
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British Telecommunications plc	STC charges	£ 134.64	“
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British Telecommunications plc	EMCS line - ARC	£ 43.16	“
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British Telecommunications plc	Broadband line	£ 105.53	“
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Npower	Feeder pillar – precinct	£ 81.31	“
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Public Works Loan Board	Loan Repayment	£ 3379.37	“
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(iv) That authority is given for BACS payments made in settlement of the undermentioned account:-

Sara's Flowers & Coffee	Refreshments/flowers for Mayor's Civic Service	£ 150.00	LGA72(S111)
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Chairman